



**Republic of the Philippines**  
**DON HONORIO VENTURA STATE UNIVERSITY**  
 Bacolor, Pampanga

**CERTIFICATE OF COMPLIANCE**

*Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes*

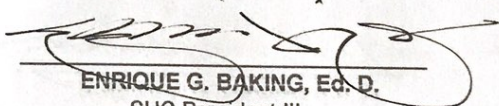
I, ENRIQUE G. BAKING, Filipino, of legal age, University President of the Don Honorio Ventura State University, the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

- 1) The DON HONORIO VENTURA STATE UNIVERSITY including its four (4) satellite campuses have established its service standards known as the Citizen's Charter that enumerates the following:
  - a. Vision and mission of the agency;
  - b. Government services offered;
    - i. Comprehensive and uniform checklist of requirements for each type of application or request;
    - ii. Step-by-step procedure to obtain a particular service;
    - iii. Person responsible for each step;
    - iii. Maximum time needed to conclude the process;
    - iv. Document/s to be presented by the applicant or requesting party, if necessary;
    - v. Amount of fees, if necessary; and
  - c. Procedure for filing complaints.
- 2) The Citizen's Charter is posted as an information billboard through interactive information kiosks, electronic billboards, posters, tarpaulins standees, or any other readable materials that could be easily understood by the public.
- 3) The Citizen's Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.
- 4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
- 5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
- 6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

**DEC 05 2019** City of San Fernando, Pampa

IN WITNESS WHEREOF, I have hereunto set my hand this (day) of (month), (year) in (city, province), Philippines.

  
 ENRIQUE G. BAKING, Ed. D.  
 SUC President III

Don Honorio Ventura State University

**DEC 05 2019** City of San Fernando, Pampanga

SUBSCRIBED AND SWORN to before me this (day) of (month) (year) in (city, province), Philippines, with affiant exhibiting to me his/her (government-issued ID) issued on (date of issuance) at (place of issuance).

Doc. No. 124  
 Page No. 26  
 Book No. 132  
 Series of 2019

NOTARY PUBLIC/ ADMINISTERING OFFICER

  
**ELMO H. OCAMPO**  
 Notary Public  
 Notarial Commission No. 05-18  
 For the Province of Pampanga  
 Until December 31, 2019  
 Room 206, 2/F Queensland Bldg.,  
 Malignaya Village, Dolores, CSFP  
 Attorney's Roll No. 27930 / 04-19-78  
 PTR No. 2202975 / 1-3-2019- CSFP  
 IBP Lifetime Member # 04214 / 2-27-02  
 MCLE Compliance No. VI-0009887 / 7-3-18 at Pasig City